**Person specification**

**Cover Supervisor**

**The Becket School**

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| **Requirements** | **Essential** | **Desirable** | **Demonstrated By** |
| **1. Qualifications & Training** | C Grade in Maths & English at GCSE Level or equivalent | First aid qualification | Application Form |
| **2. Experience** | Experience of working with young people of secondary school age | Experience of working with young people in an educational setting | Application Form |
| **3. Skills** | Organised, the ability to be firm but fair in a classroom situation | Extra Curriculum provider | Application Form / Interview / Task |
| **4. Knowledge** |   | Broad knowledge of the curriculum/cover techniques Knowledge of sporting activities  | Task |
| **5.Management** | Able to manage own workloadAbility to prioritise | Ability to manage a classroom | Task |
| **6. Aptitude and Personal qualities** | ReliableFriendly and approachableProfessional MannerHelpful, Motivated by working with young people |   | Interview |

**A: Application Form I: Interview R: References**