**Job description**

**EYFS Leader- Classroom Teacher**

**Full Time**

**Main Scale/ UPS plus TLR2**

**St Joseph’s Catholic Voluntary Academy**

**Job purpose**

The Classroom Teacher will:

* Teach in both Nursery and Reception class and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs
* Maintain the positive ethos and core vision and values of the school, both inside and outside the classroom
* Maintain positive relationships with children, staff and parents
* Ensure high levels of progress and attainment from all pupils
* Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors
* Create a stimulating and engaging classroom environment. The carefully planned continuous provision should reflect the areas of learning both indoors and outdoors
* Ensure that the current national standards for teachers are met
* Lead an area of the curriculum

**Specific responsibilities**

* Be a member of the school’s Senior Leadership Team
* Be committed to achieving excellent results
* Be able to successfully implement strategies for raising achievement and ensuring effective teaching and learning
* Possess the ability to lead, motivate and inspire confidence
* Work with staff across the EYFS to create a stimulating environment in the new build nursery and outdoor areas
* Support staff new to EYFS to ensure they have a clear understanding of the new Framework

**General responsibilities**

* Support the Catholic ethos and life of the academy
* Implement specific school policies and guidelines
* Support initiatives decided by the Headteacher and staff
* Uphold and comply with the school’s policy in respect of child protection and safeguarding matters
* Plan appropriately to meet the needs of all pupils, through differentiation of tasks
* Be able to set clear targets, based on prior attainment, for pupil’s learning
* Provide a stimulating environment both indoor and outdoor, where resources can be accessed appropriately by all pupils
* Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning
* Report to parents on the development, progress and attainment of pupils
* Maintain good order and discipline amongst pupils, in accordance with the school’s behaviour policy
* Actively promote, support and encourage the school’s ethos and its objectives, through good practice, policies and procedures as agreed by the governing body
* Participate in meetings which relate to the school’s management, curriculum, administration or organisation
* Communicate and co-operate with specialists from outside agencies
* Lead, organise and direct support staff within the foundation unit
* Participate in the performance management system for the appraisal of their own performance
* Endeavour to build up a good relationship with the children, so that they will look to the teacher for support and advice
* Use the school’s Marking and Feedback policy
* Carry out assessment programmes, as agreed by the school
* Establish good relationships with staff, parents and pupils, encourage good working practices and support staff in the team
* Ensure punctuality and establish a purposeful working atmosphere during all learning activities
* Maintain excellent classroom management with due regard to health and safety policies
* Be required to perform any other reasonable tasks after consultation
* To uphold and comply with the school’s policy in respect of child protection and safeguarding matters

*This job description contains the main accountabilities relating to this post and does not describe in detail all the tasks required to carry them out. All staff are expected to be flexible to ensure the most effective organisation and delivery of services.*

*The duties and responsibilities of the post will evolve to meet changes in financial regulations, statutory requirements or the natural development of the Academy and/or Trust. Such changes are, therefore, a normal part of the post and the post holder must be prepared to undertake any other duties commensurate with the general level of responsibility of the post which may be determined from time to time subject to the proviso that any permanent, substantial changes shall be incorporated into the job description and evaluated as such.*