**Person Specification**

Christ The King Catholic Voluntary Academy

 Post Title: Learning Support Assistant - Inclusion

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| --- | --- | --- | --- |
| CATEGORY/ITEM | **ESSENTIAL** | **DESIRABLE** | EVIDENCE |
| **Experience** |  |  |  |
| * Experience of managing the behaviour of young people in the 11 – 18 age range
* Experience of managing the behaviour of young people in an educational establishment
* Experience of using computerised software packages, e.g. SIMS.net Personnel 7
* Experience of dealing with young people with special needs
* Experience of dealing with parents/carers
 | ✓ | ✓✓✓✓ | ARIARIARIARIARI |
| **Education and Training** |  |  |  |
| * Advanced education to A level standard or similar qualifications.
* Strong numeracy and literacy skills
* Relevant experience/qualification in supporting students/learning
* SIMS.net database
* Basic/intermediate computer skills
 | ✓✓✓✓ | ✓ | ARARARARARI  |
|  |  |  |  |
| **Knowledge** |  |  |  |
| * Understanding of a range of behaviour management strategies
* Knowledge of range of national curriculum subject areas
 | ✓ | ✓ | ARIARI |
| **Skills/Aptitudes*** Supportive and caring attitude
 | ✓ |  |  |
| * Good organisational skills
* Team Work
* ‘Can do’ approach
 | ✓✓✓ |  | ARIARIARI |
| * Excellent communication skills
* Attention to Detail
* Good communication skills – written, verbal, presentation etc.
 | ✓✓✓ |  | ARIARIARI |
|  |  |  |  |
| **Specific requirements** |  |  |  |
| Confidentiality awareness |  |  | ARI |
| **Suitability to work with children** |  |  |  |
| Enhanced CRB |  |  | ARI |

A - Application Form; R – References; I – Interview; T - Test